

MINUTES OF REGULAR MEETING OF COUNCIL FOR THE RURAL MUNICIPALITY OF REYNOLDS HELD IN THE COUNCIL CHAMBER OF THE MUNICIPAL ADMINISTRATION OFFICE IN HADASHVILLE, MANITOBA ON DECEMBER 20TH, 2016

1. Meeting was called to order at 6:30 p.m.

PRESENT: REEVE: David Turchyn
COUNCILLORS: Garry Gaetz (Ward 1)
Curtis J. Buley (Ward 2)
De-Ann Holmes (Ward 3)
Michael Turchyn (Ward 4)
Michael Huzel (Ward 5)
Robert Shendroski (Ward 6)
Alan Kelly (Ward 7)
CHIEF ADMINISTRATIVE OFFICER: Trudy Turchyn

1. Call to Order by Reeve Turchyn

2. Adoption of the Agenda – Regular Meeting

Res. 480
Agenda

M/S M. Huzel / M. Turchyn
BE IT RESOLVED that the Agenda for the Regular meeting of Council be hereby adopted as presented. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

3. Reading & Confirmation of Minutes:

3.1 December 6th, 2016 regular meeting minutes

Res. 481
Minutes

M/S A. Kelly / R. Shendroski
BE IT RESOLVED that the minutes from the December 6th, 2016 Regular Meeting of Council be received and adopted as presented. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

4. Hearing Delegations:

6:30 PM

4.1 Zoning Amendment Hearing Lot 8-3-16833 NE 18-8-9E RC1

Res. 482
Public Hearing
Zoning
By-law 8/16

M/S M. Huzel / R. Shendroski
BE IT RESOLVED that Council now moves into a public hearing for Zoning Amendment By-law 8/16 for Lot 8-3-16833 in NE 18-8-9E. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

Members Present: Councillors Gaetz, Buley, Holmes, Turchyn, Huzel, Shendroski, Kelly
Head of Council David Turchyn presided.
Staff in attendance: Chief Administrative Officer Trudy Turchyn

Head of Council David Turchyn welcomed everyone to the Public Hearing with respect to Zoning Amendment By-law 8/16 to amend the zoning from General Development zone to Rural Commercial/Industrial zone for Lot 8-3-16833 in NE 18-8-9E.

There were no presentations in support of the application.
CAO read a letter received from Community and Regional Planning Services.
CAO read a letter received from Georges and Rachele Laurin, stating concerns.
Rachele Laurin was present, in support of her letter.
Jean Balcaen, representing area residents, read a letter listing concerns to the zoning amendment.
Ramona Kreitling was present to voice her concerns about the zoning amendment.
There were no further written or verbal representations received.

Res. 483
Adjourn

M/S D. Holmes / R. Shendroski
BE IT RESOLVED that Council does now close the public hearing and resumes the regular meeting of council. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

4.2 Gail Wasylnuk, Emergency Coordinator attended the meeting to report on EMO plans for 2017 and to present handouts for Council review.

Res. 484
LERCG
Meetings

M/S R. Shendroski / G. Gaetz
WHEREAS the Emergency Coordinator is requesting permission to hold ten Local Emergency Response Control Group meeting/training sessions in 2017;
THEREFORE BE IT RESOLVED that Council approves the expense for 10 LERCG meeting/training sessions;
AND BE IT RESOLVED that Council approves the expense for 3 bulk mail outs to residents in the RM of Reynolds. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

5. Committee Reports:

- 5.1 Reeve's report from AMM Convention
- 5.2 Minutes from August 8, September 19, October 17 & November 14, 2016 and draft Budget for Waste Management meetings
- 5.3 Whitemouth River Recreation Commission 2015 Draft Audit Report revised
- 5.4 Seine Rat River Conservation District meeting information October 24, 2016
- 5.5 CAO report on attendance at Accessibility Act seminar November 29, 2016
- 5.6 Councillor Kelly report & authorization for attendance at AMM Education Seminar
- 5.7 Reeve Turchyn & Councillor Kelly report on Legal Duties and Liabilities Seminar December 9, 2016
- 5.8 November 7, 2016 minutes from Whitemouth Reynolds Planning District
- 5.9 Reeve's report on Marquis Event mock council meeting

Res. 485
Seminar
A. Kelly

M/S D. Holmes / G. Gaetz
WHEREAS Councillor Kelly attended the seminar "Is Government a Business?"
THEREFORE BE IT RESOLVED that the expense for registration be hereby approved. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

6. By-Laws

- 6.1 Council Indemnity By-law 9/16 re: meeting kms not taxable – second & third readings
- 6.2 Procedures By-law 10/16 – first reading
- 6.3 Zoning amendment By-law 8/18 RC1 Lot 8-3-16833 NE 17-8-9E

Res. 486
By-law 9/16

M/S M. Huzel / C. Buley
BE IT RESOLVED that By-law No. 9/16, being an indemnity by-law for compensation of Council, be read a second time. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

Res. 487
By-law 9/16

M/S M. Turchyn / C. Buley
BE IT RESOLVED that By-law No. 9/16, being an indemnity by-law for compensation of Council, be read a third time, and be hereby finally adopted. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

Res. 488
By-law 10/16

M/S M. Turchyn / C. Buley
BE IT RESOLVED that By-law No. 10/16, being a Procedure By-law for Council, be read a first time. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

Res. 489
By-law 8/16

M/S M. Huzel / A. Kelly
BE IT RESOLVED that By-law No. 8/16, being an amendment to Zoning By-law 7/13, be read a second time. Defeated.
FOR: Nil
AGAINST: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn,

7. Unfinished Business:

- 7.1 CAO Report – cc: Council
- 7.2 Public Works updates
 - a.) Report from Public Works Coordinator – cc: Council
- 7.3 New Home Warranty – rescind Resolution 453/16
- 7.4 Finance Committee recommendations: CAO banked-time pay-out; 2016 CAO wage increase and 2017 Employee wage increases – Refer to Res. 491/16
- 7.5 New signing authorities due to new Deputy Reeve appointment – Res. 492/16
- 7.6 Promotional Items – CAO reported – obtain samples
- 7.7 Unpaid invoice from Reeve contacting solicitor about CAO - abey
- 7.8 Former LGD Working Group – next meeting April 13, 2017 – file Ad Hoc file
- 7.9 Legal matter – Ste. Rita subdivision road reconstruction – in camera – Refer to Res. 501, 502, 503/16
- 7.10 FIPPA response to meeting package available to public – cc: Council
- 7.11 RM of Ste. Anne search and rescue; Richer East garbage; Richer East sewage - Reeve Turchyn and CAO reported

Res. 490
Rescind
453/16

M/S M. Huzel / G. Gaetz
WHEREAS Resolution 453/16 authorizes the Building Inspector to issue building permits for new homes only upon receipt of evidence of a New Home Warranty or a waiver by the Province of Manitoba, effective January 1st, 2017;
AND WHEREAS the Province has since postponed the requirement for New Home Warranties or waivers until January 1st, 2018;
THEREFORE BE IT RESOLVED that Council rescinds Resolution 453/16. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

Unfinished Business continued:

Res. 491
CAO Banked
Time

M/S A. Kelly / M. Huzel
WHEREAS the CAO has acquired 420.92 hours of banked time due to lack of office staff in the spring; clean-up of files from Interim Staff hiring; and attending meetings;
AND WHEREAS Banked time Policy No. 13 allows for the year end carry over of 40 hours of banked time;
THEREFORE BE IT RESOLVED that Council approves the pay-out of 380.92 hours of banked time to the CAO for 2016. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, M. Turchyn, A. Kelly
AGAINST: C. Buley
ABSTAINED: R. Shendroski

Res. 492
New Signing
Authority

M/S D. Holmes / G. Gaetz
BE IT RESOLVED that the signing authorities for the Rural Municipality of Reynolds effective December 21st, 2016 be as follows:
Reeve David Turchyn or Deputy Reeve Curtis Buley
and CAO Trudy Turchyn.
AND BE IT RESOLVED that all previous signing authorities be discontinued. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

8. General Business:

- 8.1 Building Permit List & Inspection Reports – cc: Council
- 8.2 2017 Interim Operating Budget – Refer to Res. 493/16
- 8.3 Accessibility Plan – Refer to Res. 494/16
- 8.4 Fire Protection
 - a) Fire Chief Leave of Absence – 2 weeks – cc: Council

Res. 493
Interim
Operating
Budget

M/S R. Shendroski / M. Huzel
WHEREAS Section 163 of the Municipal Act provides that council may adopt an interim operating budget;
THEREFORE BE IT RESOLVED that Council hereby adopts the following interim operating budget for the year 2017:

General Government Services	\$220,000.00
Protective Services	\$150,000.00
Transportation Services	\$175,000.00
Environmental Health Services	\$ 25,000.00
Public Health and Welfare Services	\$ 10,000.00
Environmental Development Services	\$ 25,000.00
Economic Development Services	\$ 30,000.00
Recreation and Cultural Services	\$10,000.00
Fiscal Services	<u>\$ 25,000.00</u>
TOTAL	\$670,000.00

Capital Requirements:	
- Borne by Operating	\$100,000.00
- Borne by Reserve	<u>\$400,000.00</u>
TOTAL	\$500,000.00

Carried.

FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

Res. 494
Accessibility
Plan

M/S M. Huzel / M. Turchyn
WHEREAS the Accessibility Act requires municipalities to have an Accessibility Plan in place for January 1st, 2017;
AND WHEREAS the Accessibility Coordinator has consulted with the Reynolds' Seniors' Club regarding accessibility issues;
THEREFORE BE IT RESOLVED that Council adopts the attached Accessibility Plan. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

Schedule "A" attached to and forming part of Resolution No. 494/16 December 20, 2016

ACCESSIBILITY PLAN – RM OF REYNOLDS

Consultation Group: Reynolds' Senior Citizens' Club

Part 1. Baseline Report

- A. Services Provided
 - Provides information services for the general public.
 - Maintains roads
 - Provides fire protection services
 - Provides recycling depots and waste disposal facility

B. Accessibility Achievements

- seating provided for persons with mobility issues
- Fire Hall is wheelchair accessible

C. Accessibility Barriers

- Entrance to RM Office building is not accessible
- Website has outdated programming
- Washrooms are not wheelchair accessible

Part 2 Accessibility Plan

A. Statement of Commitment

The R.M. of Reynolds is committed to ensuring equal access and participation for people with disabilities. We are committed to treating people with disabilities in ways that allow them to maintain their dignity and independence. We believe in inclusion. We are committed to meeting the needs of people who face accessibility barriers. We will do this by identifying, removing and preventing barriers and by meeting the requirements of The Accessibility for Manitobans Act (AMA).

B. Policies

The R.M. of Reynolds will review all programs, services and new initiatives to ensure accessibility. The R.M. of Reynolds will make information available in an accessible format or provide communication supports to people with disabilities in a way that considers their disability.

C. Actions

	Initiatives/Actions	Expected Outcomes
Action 1	Establish Accessibility Coordinator and Working Group	Initiate Accessibility Plan
	Meet with Reynolds' Senior Citizens' Club	Receive input to better accommodate disabilities
	- Draft Accessibility goals	Create Accessibility Plan
Action 2	Offer and provide information in an accessible format on request	Provides sight impaired persons with prompts/highlights
	Provide documents in plain text for conversion	Staff are aware of alternate formats and how to make them available to the public
	Promote availability of alternate formats on request	Advertise on website and in newsletters and tax insert brochure
Action 3	Staff Awareness and Training	
	Management to acknowledge achievements and share information at staff meetings	Staff understands accessibility and supports plan
Action 4	Monitor Progress	
Goals	Accessibility Coordinator to track progress and challenges and report to management; remind management to include costs in budget;	Keep accessibility issues in forefront and incorporate into future plans; Post plan on website
	Council to budget for office upgrades ie designated parking sign, build up parking lot to step and step to door install auto door opener install drop off box	Create wheelchair access to municipal building
	Hire website designer to update site to provide for accessibility options	Incorporate new technology to access website in alternate format
	Train staff on how to assist with accessibility	Make office visits welcoming and comfortable
	Construct fully accessible office building	Provide unrestricted access to office, council chambers and washrooms
	Provide printer for public access computer	Provide privacy when documents required from internet
	Re-arrange office to provide seating at counter	Provide rest area for person with mobility issues
	Create signage for hearing/vision impaired persons	Provide welcoming environment

Contact Person: Trudy Turchyn, Accessibility Coordinator
 Phone: 204-426-5305
 Email: rmreynoldscao@mymts.net

9. Accounts:

- 9.1 Payment of Accounts – Refer to Res. 495/16
- 9.2 October Financial Statement – abey to next meeting
- 9.3 November Financial Statement – for review

Res. 495
Accounts

M/S A. Kelly / R. Shendroski
WHEREAS the accounts for The Rural Municipality of Reynolds for the period ending December 31st, 2016 have been examined and found to be in order;
NOW THEREFORE BE IT RESOLVED that cheques numbered 19066 to 19115, including EFT payments, in the amount of \$141,885.58 be approved for payment. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

10. Communications:

<u>Item</u>	<u>From</u>	<u>Subject</u>	<u>Disposition</u>
10.1	Midwinter Heritage	Request for VLT Grant	Res. 496/16
10.2	RM of Brokenhead	Zoning Amendment SE 11-13-6E	File: P2
10.3	Rec Connections	Annual Recreation Conference	File: M18
10.4	AMM	2016 Annual Report	File: A11
10.5	RMHCMB	Request for Donation	Res. 497/16
10.6	CFWR	Proposal Writing workshop	Res. 498/16
10.7	CFWR	Chairing with Confidence	Res. 499/16
10.8	WCB	Insider Newsletter	File: W12
10.9	MMSM	2017 Funding to WRNWWW	File: W7C
10.10	RM La Broquerie	Zoning amendment SW 32-6-7E	File: P2
10.11	RM La Broquerie	Zoning amendment SW 27-6-7E	File: P2

Res. 496
Midwinter
Heritage
Request

M/S R. Shendroski / C. Buley
WHEREAS Midwinter Heritage applied for a VLT grant in 2015 but the request was not presented to Council until 2016;
AND WHEREAS Midwinter Heritage is applying to receive a second grant in 2016;
THEREFORE BE IT RESOLVED that Council approves a 2016 VLT grant to Midwinter Heritage, in the amount of \$1000.00. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

Res. 497
RMHCM
Donation

M/S A. Kelly / D. Holmes
BE IT RESOLVED that Council approves a donation of \$500.00 to Ronald McDonald House Charities Manitoba. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

Res. 498
CFWR
Workshop
Jan.18, 2017

M/S D. Holmes / M. Huzel
WHEREAS Community Futures Winnipeg River will be holding a Proposal Writing workshop in Lac du Bonnet on January 18th, 2017;
THEREFORE BE IT RESOLVED that Council authorizes the CAO and Jessica Thurston to attend the workshop;
AND BE IT RESOLVED that all expenses be approved. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

Res. 499
CFWR
Workshop
Jan.27, 2017

M/S R. Shendroski / G. Gaetz
WHEREAS Community Futures Winnipeg River will be holding a Chairing with Confidence workshop in Beausejour on January 27th, 2017;
THEREFORE BE IT RESOLVED that Council authorizes the CAO and Councillors Buley, Huzel, Kelly and Holmes and Reeve Turchyn to attend the workshop;
AND BE IT RESOLVED that all expenses be approved. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, C. Buley, M. Turchyn, A. Kelly
AGAINST: Nil

Council Shendroski requested permission to leave the Council Chambers and did not take part in discussion of the next subject.

Unfinished Business 7.9:

Res. 500
In Camera

M/S M. Turchyn / A. Kelly
BE IT RESOLVED that Council does now move into a Committee of the Whole in camera to discuss a legal matter. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, A. Kelly, C. Buley, M. Turchyn
AGAINST: Nil
ABSENT: R. Shendroski

Res. 501
Council
Resumes

M/S M. Turchyn / M. Huzel
BE IT RESOLVED that the Committee of the Whole be adjourned and the Council resumes former order of business. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, A. Kelly, C. Buley, M. Turchyn

AGAINST: Nil
ABSENT: R. Shendroski

Res. 502
Special
Meeting

M/S A. Kelly / G. Gaetz
BE IT RESOLVED that a Special Meeting be held on January 3rd, 2017 at 6:30 p.m;
AND BE IT RESOLVED that the expense for the municipal solicitors, to attend, be hereby
approved. Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, A. Kelly, C. Buley, M. Turchyn
AGAINST: Nil
ABSENT: R. Shendroski

Res. 503
Adjournment

11. Adjournment
M/S A. Kelly / D. Holmes
BE IT RESOLVED that this meeting of Council does now adjourn, the time being 9:28 p.m.
Carried.
FOR: D. Turchyn, G. Gaetz, D. Holmes, M. Huzel, A. Kelly, C. Buley, M. Turchyn
AGAINST: Nil
ABSENT: R. Shendroski

Reeve – David Turchyn

Trudy Turchyn, CAO
(Subject to errors & omissions)

DRAFT