

MINUTES OF REGULAR MEETING OF COUNCIL FOR THE RURAL MUNICIPALITY OF REYNOLDS HELD IN THE COUNCIL CHAMBER OF THE MUNICIPAL ADMINISTRATION OFFICE IN HADASHVILLE, MANITOBA ON DECEMBER 6TH, 2016

1. Meeting was called to order at 6:30 p.m.

PRESENT: REEVE: David Turchyn
COUNCILLORS: Garry Gaetz (Ward 1)
Curtis J. Buley (Ward 2)absent
De-Ann Holmes (Ward 3)
Michael Turchyn (Ward 4)absent
Michael Huzel (Ward 5)
Robert Shendroski (Ward 6)
Alan Kelly (Ward 7)

CHIEF ADMINISTRATIVE OFFICER: Trudy Turchyn

1. Call to Order by Reeve Turchyn

2. Adoption of the Agenda – Regular Meeting

Res. 463
Agenda

M/S D. Holmes/R. Shendroski
BE IT RESOLVED that the Agenda for the Regular meeting of Council be hereby adopted as presented. Carried.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn, A. Kelly

3. Reading & Confirmation of Minutes:

- 3.1 November 15th, 2016 regular meeting minutes
- 3.2 November 15th, 2016 Variation Hearing 4/16 minutes

Res. 464
Minutes

M/S D. Holmes/R. Shendroski
BE IT RESOLVED that the following minutes be received and adopted as presented: November 15th, 2016 regular meeting of Council; and November 15th, 2016 Variation Application 4/16 Hearing. Carried.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn, A. Kelly

6:30 PM

4. Hearing Delegations:

4.1 Conditional Use 6/16 Campground/Commercial Resort on RL 20-8-13E
Hearing postponed until January 10th, 2017 at 6:30 p.m. due to severe weather causing postponement of the December 6, 2016 meeting

5. Committee Reports:

- 5.1 Report by CAO re: Freedom of Information and Protection of Privacy
 - 5.2 Report by CAO on Marquis Event seminar
 - 5.3 Reports from AMM Convention
 - 5.4 November 22, 2016 Former LGD Ad Hoc Committee minutes
 - 5.5 October 7, 2016 Minutes from Eastern Regional Municipal Lobby Committee
 - 5.6 November 4, 2016 Minutes from Eastern Regional Municipal Lobby Committee
 - 5.7 Minutes from October 27, 2016 meeting with Highways
- All reports were presented in writing and copied to Council.

6. By-Laws

- 6.1 Council Indemnity By-law 9/16 re: meeting kms not taxable – first reading

Res. 465
Council Mtg.

BE IT RESOLVED that By-law No. 9/16, being an indemnity and expense by-law for council, be read a first time. Carried.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn, A. Kelly

7. Unfinished Business:

- 7.1 CAO Report – Appoint FIPPA Coordinator and Accessibility Coordinator
Refer to Res. 466 & 467/16

Res. 466
FIPPA
Coordinators

M/S G. Gaetz/R. Shendroski
WHEREAS the Freedom of Information and Protection of Privacy Act requires the municipality to appoint, by resolution, an Access and Privacy Coordinator;
THEREFORE BE IT RESOLVED that Council appoints Trudy Turchyn as the Access and Privacy Coordinator and Jessica Thurston as the Assistant Access and Privacy Coordinator. Carried.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn

Unfinished Business continued:

Res. 467
Accessibility
Coordinator

M/S M. Huzel/A. Kelly
WHEREAS the Manitoba Accessibility Act requires the municipality to appoint an Accessibility Coordinator;
THEREFORE BE IT RESOLVED that Council appoints Trudy Turchyn as the Accessibility Coordinator. Carried.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn

- 7.2 Public Works updates
 - a.) Report from Public Works Coordinator
 - b.) Public Works
 - 1. PW To Do List – cc: Council
 - 2. Medika Drain levels – data not yet available
 - 3. Snow removal maps – cc: Council
 - 4. Tender for Brushing – copy of tender – too much water in ditches
- 7.3 Set date for Personnel Committee meeting to address 2016 CAO raise; ACAO Health/Dental; 2017 employee wage increases

Res. 468
Finance Comm.
Mtg.

M/S M. Huzel/A. Kelly
BE IT RESOLVED that Council calls a Finance Committee meeting for December 16, 2016, at 6:30 p.m.;
AND BE IT RESOLVED that Council approves all expenses be paid;
AND BE IT FURTHER RESOLVED that Council requires the CAO's attendance at the meeting. Carried.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn

- 7.4 RM Tache invoice for dust control for Ross East – Councillor Gaetz reported
- 7.5 New Home Warranty postponed until January 1, 2018 – rescind Resolution

Councillor Huzel served notice that, at the next regular meeting of Council, he will move a resolution to rescind Resolution No. 453/16 being:
WHEREAS effective January 1st, 2017, all new homes must have a New Home Warranty or a waiver from the Province of Manitoba, for an owner/builders home;
THEREFORE BE IT RESOLVED that Council authorizes the Building Inspector to only issue building permits for new homes, upon receipt of a copy of the New Home Warranty or the required waiver.

- 7.6 Access to Pine Grove Halt Lagoon – CAO advised that gate will be locked in 2017
- 7.7 Roger Bouvier to meet with RM employees – Refer to Res. 469/16

Res. 469
Consultant to
Meet with
Employees

M/S D. Holmes/R. Shendroski
BE IT RESOLVED that Roger Bouvier be authorized to meet with administration including Public Works and Fire Chief to discuss personnel matters including performance and duties. Carried.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn

- 7.8 Adopt List of goals for municipality

Res. 470
Goals for
RM

M/S A. Kelly/G. Gaetz
WHEREAS Roger Bouvier and the CAO created a list of goals for the RM office; public works; and Council;
THEREFORE BE IT RESOLVED that Council adopts the following goals for the municipality:

ITEM	TO BE DONE BY	TARGET DATE
Department: Office		
Purchase computer & software	MICROAGE	Jan. 30/17
Move file cabinets to sea can	PWC	Dec. 30/16
Transfer shelving	PWC	Dec. 30/16
acquire more shelving	CAO	Dec. 30/16
Install cable drops in back office	CABLE COMPANY	Dec. 30/16
Shred obsolete paper	SHRED-IT	Dec. 8/16
Acquire office desk	CAO	Dec. 30/16
Revamp agenda style	CAO	Dec. 6/16

Unfinished Business continued:

reduce work station size in main office	ACAO	Dec. 30/16
re-arrange main office	ACAO	Dec. 30/16
Archive old books/documents from vault	CAO/PWC	Feb. 28/17
Update website	website designer	Feb. 28/17
Arrange direct deposit of payroll	FIN. OFFICER	Feb. 28/17
Start 2017 budget	CAO/FIN. OFFICER	Dec. 6/16
Hold staff meetings after council meeting	CAO/ACAO	already done
Office to create 5 and 10 year capital plan	CAO/ACAO	Oct./17
Create new office space for CAO	CAO	Jan. 3/17

Department: Council

All council reports to be written	COUNCIL	Dec. 15/16
Create road repair reserve	COUNCIL	Feb. 28/16
Review CAO salary for 2016	COUNCIL	Dec. 16/16
Review staff salary, hourly rates, benefits	COUNCIL	Dec. 16/16
Build new office building	COUNCIL	Oct./18
Achieve Accessible municipal office	COUNCIL	Oct./17
Council to create 5, 10, 15 & 20 year capital plan	COUNCIL	Oct./17

Department: Public Works

Prepare snow policy & map	PWC	Dec. 15/16
Prepare grading policy & map	PWC	Feb./17
Prepare calcium policy & map	PWC/COUNCIL	Feb./17
Develop road upgrade program	PWC/COUNCIL	Feb./17
Develop long-term public works goals	PWC/COUNCIL	Aug./17
PW to create 5 and 10 year capital plan	PWC/COUNCIL	Oct./17

Department: Fire Dept.

FD to create 5 and 10 year capital plan	FIRE CHIEF/DEPUTY/FF	Jan. 30/17
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- 7.9 Cooks Creek CD – Council member remuneration now municipal responsibility
- Councillor Kelly reported that receipt of minutes should be sufficient
- 7.10 Barbara Simmons re: Toupin Rd turn-around – Refer to Public Works
- 7.11 H. Gulenchyn drawing of future subdivision for River Lot 20-8-13E – cc: Council
- 7.12 Councillor Gaetz attendance at meeting with RM of Ste. Anne

Res. 471 Meeting with RM Ste. Anne

M/S D. Holmes/M. Huzel
 WHEREAS Resolution 153/16 (April 12/16) approved the attendance of the Reeve, CAO and Fire Chief at a meeting at the RM of Ste. Anne regarding the fire services agreement; AND WHEREAS Councillor Gaetz wishes to also attend the meeting as it affects his ward; THEREFORE BE IT RESOLVED that Council approves the attendance and expense for Councillor Gaetz to attend the meeting scheduled for December 8th, 2016 at 3:30 p.m.
 Carried.

FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
 AGAINST: Nil
 ABSENT: C. Buley, M. Turchyn

8. General Business:

8.1 November Staff Attendance Reports – cc: Council

Res. 472 Attendance Reports

M/S R. Shendroski/M. Huzel
 BE IT RESOLVED that the November attendance sheets for Trudy Turchyn, Jessica Thurston, Annie Johnson and Wendy Kozmak be accepted as presented.
 Carried.

FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
 AGAINST: Nil
 ABSENT: C. Buley, M. Turchyn

- 8.2 CAO banked-time payout – refer to Finance meeting
- 8.3 RM of Reynolds promotional items – Reeve reported – CAO to obtain samples

General Business continued:

8.4 Rennie Recycling for 2017

Res. 473
Rennie
Recycling

M/S M. Huzel/D. Holmes
WHEREAS George Burns is willing to continue with recycling pick up for the 2017 year at the same rate paid to him for 2016;
THEREFORE BE IT RESOLVED that Council agrees to continue to hire George Burns, for 2017 at the rate of \$425.00 per month for picking up recyclables and keeping the recycling shed clean.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn

- 8.5 New signing authorities due to new Deputy Reeve – abey to next meeting
- 8.6 Cost-sharing Tamarac Road maintenance with RM of Whitemouth - abey
- 8.7 Audit RFP 2017 to 2019 – CAO to contact auditor
- 8.8 Fire Protection
 - a) Fire Calls – none

9. Accounts:

Res. 474
Accounts

9.1 Payment of Accounts
M/S A. Kelly/G. Gaetz
WHEREAS the accounts for The Rural Municipality of Reynolds for the period ending December 15th, 2016 have been examined and found to be in order;
NOW THEREFORE BE IT RESOLVED that cheques numbered 19004 to 19065, including EFT payments, in the amount of \$53,328.45 be approved for payment.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn

- 9.2 October Financial Statement – for review
- 9.3 November Financial Statement – abey to next meeting
- 9.4 Draft Budget for 2017 – cc: Council
- 9.5 Reynolds’ Fire Dept. funds – cost for FF flashlights covered in operating funds

10. Communications:

Item	From	Subject	Disposition
10.1	OFC/CRPS	Fire Protection Guide for Land Use Planning	cc: Fire Dept/EMO
10.2	Transport Canada	Rail Safety Improvement Program	File: C1
10.3	Invasive Species	Request for funding	File: M18
10.4	Careertrack	Managing Emotions seminar	

Res. 475
Seminar

M/S A. Kelly/M. Huzel
WHEREAS a “Managing Emotions Under Pressure” seminar will be held in Winnipeg on January 13th, 2017;
THEREFORE BE IT RESOLVED that Council approves the attendance and expense for Reeve Turchyn and Councillor Kelly to attend the seminar. Carried.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn

10.5 Planning Branch Subd. File 16-7305 Kulczycki Refer to Res. 476/16

Res. 476
Subd. File
16-7305

M/S M. Huzel/D. Holmes
BE IT RESOLVED that the Proposal to Subdivide River Lot 33-8-12E (File No. 4611-16-7305), by Kelly Kulczycki, be hereby approved subject to the following conditions:
1. That capital cost dedication fee of \$200.00 per lot created be paid to the RM of Reynolds.
2. That any outstanding property taxes on said subdivision lands be paid in full.
3. That if survey monuments are missing and are required for the Plan of Subdivision, the owner is responsible for paying the municipality the amount in excess of funds approved by the Property Registry, Winnipeg Land Titles Office. Carried.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn

- 10.6 Can. Nuclear Lab.Decommissioning meetings File: A5
- 10.7 WR Planning DistrictDevelopment Plan review dates Refer to Res. 477/16

Communications continued:

Res. 477 M/S D. Holmes/R. Shendroski
Development WHEREAS a Public Meeting, to address the Development Plan Review, will be held on
Plan Review January 16th, 2017 at Hadashville Hall;
AND WHEREAS another Public Meeting, to address the Development Plan Review, will be
held on January 23rd, 2017 at Whitemouth Community Hall;
THEREFORE BE IT RESOLVED that Council approves the attendance and expense for all
Council and CAO to attend the January 16th, 2017 meeting and for those who are available,
to attend the January 23rd, 2017 meeting. Carried.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn

- 10.8 WSP/MMM GroupSpringfield Development Plan Review File: P2
- 10.9 Sunrise SDBudget Consultation Process File: S4
- 10.10 Planning BranchSubdivision NE 36-7-13E Von Riesen Refer to Res. 478/16

Res. 478 M/S A. Kelly/M. Huzel
Subd. File BE IT RESOLVED that the Proposal to Subdivide North ½ of NE 36-7-13E (File No.
16-7313 4611-16-7313), by Kenton Von Riesen and Donna Overberg, be hereby approved
subject to the following conditions:
1. That capital cost dedication fee of \$200.00 per lot created be paid to the RM of
Reynolds.
2. That any outstanding property taxes on said subdivision lands be paid in full.
3. That the applicants enter into a development agreement to address riparian area,
flood protection, and acceptance of surrounding farm practices and that said
agreement be registered by Caveat.
4. That if survey monuments are missing and are required for the Plan of Subdivision,
the owner is responsible for paying the municipality the amount in excess of funds
approved by the Property Registry, Winnipeg Land Titles Office. Carried.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn

11. Adjournment

Res. 462 M/S M. Huzel/A. Kelly
Adjournment BE IT RESOLVED that this meeting of Council does now adjourn, the time being 8:53 p.m.
Carried.
FOR: G. Gaetz, D. Holmes, M. Huzel, R. Shendroski, A. Kelly
AGAINST: Nil
ABSENT: C. Buley, M. Turchyn

Reeve – David Turchyn

Trudy Turchyn, CAO
(Subject to errors & omissions)